**HOOK COMMUNITY COUNCIL MEETING**

**Tuesday 15 October 2024 at 7.00pm – Hook Sports Association**

**MINUTES**

**Present:**

Councillor David Petrie (Chair) Councillor Keth Hancock

Councillor Joy James Councillor Steve Gladwin

Councillor Sandra Jones

County Councillor Michael John

**Also in attendance:**

Jackie Thomas – Clerk/RFO

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| 1. **Apologies**   Apologies for absence were received from Simon Jones and Jemma Ramsey. It was noted that Councillor Jemma Ramsey had tendered her resignation with immediate effect.  **ACTION**  The Clerk will update the Elections office to commence the process of advertising the vacancy. | **Action**  Clerk |
| 1. **Declarations of Interest**   Councillor Steve Gladwin declared an interest by virtue of being a member of the Sports Association Club and Community Forum.  Councillor Keith Hancock declared an interest by virtue of being a member of the Community Forum  Councillor Joy James declared an interest by virtue of being a Trustee of the Sports Association Club.  Councillor Sandra Jones declared an interest by virtue of being a member of the Community Forum.  Councillor David Petrie declared an interest by virtue of being a representative of the Cricket Club and being a member of the Sports Association Club Committee.  **AGREED**  That the Clerk will circulate the Personal and Prejudicial interests flow chart and the Register of Interests form. | **Clerk** |
| 1. **Minutes of previous meeting**   Moved by Councillor Sandra Jones; Seconded by Councillor Steve Gladwin  **AGREED**  That the Minutes of the meeting held on 20 August 2024 be approved as a correct record. |  |
| 1. **Matters arising from the Minutes**   **Boundary Commission**  - No updates had been received. Councillor Petrie advised that he had contacted the local Assembly Member Mr Paul Davies who has said that he would also be providing a response. Councillor Petrie further advised that he had attended an All Wales OVW meeting who were responding on behalf of all Town and Community Councils. C.Councillor Michael John advised that no one seem to understand the rationale behind the review of roles and responsibilities at the same time as the boundary review particularly as not all actions had been acted upon from the previous review held in 2017. C.Councillor John advised that the regional meeting was due to take place the following. Day. |  |
| 1. **Report from C.Councillor Michael John**   **Boundary Review** - C.Councillor John advised that the response had been submitted.  **20mph speed review** – The review was closing on 21 October with very view comments received personally.  **Maddocks Ward** – not much feedback since commencement.  **Local Bi**-**Election Result –** C.Councillor Nick Neumann elected at the Havens on 10 October 2024.  **Celtic Freeport** – The Local Authority had formally approved the Celtic Freeport.  **LDP2** – Agreed by full Council in September with proposals published.  **Budget**  - discussions have commenced with a review taking place on second homes Council Tax and Empty Homes Council Tax.  **Armed Services** – The Authority had been awarded the highest badge of honour with the Gold Award.  C.Councillor John emphasised that anyone can contact him if there are any queries. |  |
| 1. **Fireworks display**   Councillor Gladwin advised that the fireworks display will take place on Saturday 2 November 2024 at a cost of £1900plus VAT. Entry will be £5 per adult and £3 per child. At the request of Councillor James, a review of the event and costings will be discussed at the following meeting.  **AGREED**  That a commitment to support the event was given following a review at the next meeting to include a breakdown of the accounts.  **AGREED**  Councillors gave their consent for the field to be used and had received the risk assessment and liability insurance certificate. | **forum** |
| 1. **Correspondence received**   Councillors were advised that they had received a request for advertising boards to be placed outside of the club for events which was agreed. |  |
| 1. **Planning received**   No applications had been made. |  |
| 1. **Finance** 2. **Cash Statement**   The accounts were presented and accepted by the Councillors.   1. **Audit update**   Audit Wales have a back log so responses are delayed.   1. **Update on Signatories and Electronic Banking**   Clerk advised that a list of all signatories had been requested from Natwest.   1. **Invoices for payment received**   Football posts £120.00  Insurance split 50:50  Fixing Bolts and Sealant purchase approved. £tbc  Honorarium to Locke Brothers £43.50 from Miners Trust |  |
| 1. **School Governor Report**   Councillor Hancock advised that there had been an amalgamation of the Head Teacher with Johnston School which has saved two redundancies at the school and also meant a dedicated Head Teacher for the school meaning that teaching hours were not reduced. Current feedback was positive.  Councillor James advised that the current number of children was 73 with projections of 60 for the following year however it was noted that there were new houses being built which would hopefully increase the numbers.  C.Councillor John clarified that no concerns or complaints had been received regarding the new structure and emphasised that there were no schools targeted for closure. |  |
| 1. **School Summer Fete update**   Councillor Hancock advised of another successful fete noting that all costs were covered by donations and sponsorship. Approximately £400 had been raised for the forum and the Club did well. At the request of Councillor Petrie, Councillor Hancock committed to providing a balance sheet for the next meeting. |  |
| 1. **Training update**   Councillors discussed the training available and noted that Councillor Petrie needed to attend a sprayers course. Councillors **AGREED** to pay 1/3 of the costs involved.  Councillor Hancock to email the Clerk regarding a course request. |  |
| 1. **Website**   Clerk to continue with enquiries for a new website. |  |
| 1. **AOB**   Fireworks – the Club were bringing the fireworks forward to the Saturday and Councillors noted that residents were being informed.  Remembrance Day – Five wreaths were required to include the Mission, the Community Council, the History Society, the Sunday School and the Nursery.  Santa Sleigh – Councillor Petrie advised that the Santa Sleigh would be joint with Llangwm again through the Llangwm Events Committee. |  |
| **Meeting end 20:40hrs** |  |
| **Miners’ Trust** |  |
| 1. **Play Park/Phase 1 Progress**   Councillor Gladwin advised that he had completed all of the repairs required following receipt of the inspection report. He noted that Kompan do not use their own team and hire Contractors for the installation and highlighted there were still approximately 20 items outstanding on the snagging list but these were classed as low risk.  In response to concerns raised by Councillor Hancock regarding the process surrounding the play park and why it had stopped. Councillors advised that, once the paperwork was ready for quotations and the first quote received, the high value of the project was recognised and that the full tender process need to commence. Additionally, conflicting advice was received on the base of the play park. The Council had then been advised of the Boundary Commission report and this had to take priority due to the timescales involved.  Councillors **AGREED** that the Clerk would send the work schedule to Councillor Gladwin who would split the schedule into three phases of works which would all be then sent following the tender process. A Planning meeting would then be arranged.  Councillors then discussed the various grants that were available. |  |
| 1. **Trustees**   Councillor Petrie advised of the request for the club to fix a banner to the front wall which was **AGREED** and suggested the front wall facing the shop and for a register of all requests to be set up.  It was noted that following the resignation of Jemma Ramsey, all Members were reminded that they were Trustees of the Miners Trust and that the Clerk would confirm all were noted on the Charities Commission. | **Clerk** |
| 1. **Date of Next meeting**   Confirmed as 19 November 2024 |  |
| **Meeting ended at 21:25hrs** |  |